

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF CHAPLIN IN THE PROVINCE OF SASKATCHEWAN HELD ON NOVEMBER 17, 2025

ATTEND: Mayor: Terry Gabel
Councilors: Mike Schmitz, Tristan Silvester, Nadine Blaczczok
Administrator: Raegan Minifie, Assistant Administrator: Tina Brady

CALL TO ORDER:

A quorum being present Mayor Gabel called the meeting to order at 5:00 p.m.

AGENDA:

189/25 SCHMITZ/SILVESTER: That Council approve the agenda for November 17th, 2025.

Carried

One Delegation was heard:

Darwin and Matt from Triways were here to speak about SK Recycles and the changeover from MMSW.

MINUTES:

190/25 SILVESTER/BLACZCZOK: That the minutes of the regular meeting of council held October 20th, 2025, having been circulated, are approved.

Carried

FINANCIAL ACTIVITIES:

191/25 SILVESTER/BLACZCZOK: That Council accept as presented the Statement of Financial Activities for October 2025.

Carried

BANK RECONCILIATIONS:

192/25 SCHMITZ/SILVESTER: That Council accepts as presented the bank reconciliations for October 2025.

Carried

ACCOUNTS PAYABLE:

193/25 SCHMITZ/SILVESTER: That Council approve the list of Accounts Payable as of November 17, 2025 containing batch numbers 2025-00088 to 2025-00099 which include all cheques, online payments, and EFTs for a total amount of \$48,.

Carried

FOREMAN'S REPORT

194/25 SILVESTER/BLACZCZOK: That Council approve the Foreman's report for October, 2025.

Carried

WATER REPORTS:

195/25 SILVESTER/SCHMITZ: That Council accept the Water Reports for the month of October, 2025.

Carried

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ADMINISTRATOR’S REPORT:

196/25 SCHMITZ/SILVESTER: That Council approve the Administrator’s report dated November 17, 2025.

Carried

CORRESPONDENCE:

197/25 SILVESTER/BLACZCZOK: That the following correspondence for November 17th, 2025, having been read, be filed:

- Email from Sask Recycles
- Letter from Don Miskie

Carried

BOARD OF REVISION:

198/25 SILVESTER/BLACZCZOK: That pursuant to Subsection 220(1) of *The Municipalities Act*, the Village of Chaplin appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Thiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler, Shandro, Regan Rayner, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

199/25 SCHMITZ/BLACZCZOK: That pursuant to Subsection 221(1) of *The Municipalities Act*, the Village of Chaplin appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

DECLARATION OF ELIGIBILITY:

200/25 SILVESTER/BLACZCZOK: That the Council of the Village of Chaplin confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing grant;

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedure Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed an annually update their Public Disclosure Statements, as required.

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That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

LIBRARY HOURS:

201/25 BLACZCZOK/SCHMITZ: That Council agree to pay for an extra 1.25 hours per week at the Chaplin Library in 2026 at a cost of \$1,589.25.

Carried

ADJOURNMENT

202/25 SCHMITZSILVESTER: That Council adjourn the regular meeting of November 17th, 2025 at 7:06 pm.

Carried

**MAYOR
TERRY GABEL**

**ADMINISTRATOR
RAEGAN MINIFIE**

**NEXT REGULAR COUNCIL MEETING TO
BE HELD ON DECEMBER 19TH, 2025
AT 5:00 P.M.**