

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF CHAPLIN IN THE PROVINCE OF SASKATCHEWAN HELD ON NOVEMBER 18TH, 2024

ATTEND: Mayor: Terry Gabel
Councilors: Mike Schmitz, Walter Chafe, Tristan Silvester, Nadine Blaczczok
Administrator: Raegan Minifie, Assistant Administrator: Tina Brady

CALL TO ORDER:

A quorum being present, Administrator Raegan Minifie called the meeting to order at 4:30 p.m.

The newly elected officials of the Village of Chaplin all completed an Oath-member of council Form A [Section 3] witnessed and signed by Raegan Minifie, a Commissioner of Oaths whose appointment expires February 28, 2028.

CALL TO ORDER:

A quorum being present Mayor Gabel called the meeting to order at 4:40 p.m.

AGENDA:

158/24 SCHMITZ/CHAFE: That Council approve the agenda for November 18th, 2024.

Carried

MINUTES:

159/24 SCHMITZ/SILVESTER: That the minutes of the regular meeting of council held October 9th, 2024, having been circulated, are approved.

Carried

FINANCIAL ACTIVITIES:

160/24 CHAFE/BLACZCZOK: That Council accepts as presented the Financial Statement from October 2024.

Carried

BANK RECONCILIATIONS:

161/24 SCHMITZ/SILVESTER: That Council accepts as presented the bank reconciliations for October 2024.

Carried

ACCOUNTS PAYABLE:

162/24 BLACZCZOK/SCHMITZ: That Council approve the list of Accounts Payable as of November 18th, 2024 containing batch numbers 2024-00101 to 2024-00107 which include all cheques, online payments, and EFTs for a total amount of \$66,836.66.

Carried

FOREMAN'S REPORT:

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ADMINISTRATOR'S REPORT:

165/24 SILVESTER/BLACZCZOK: That Council approve the Administrator's report dated November 18th, 2024.

Carried

CORRESPONDENCE:

166/24 SCHMITZ/BLACZCZOK: That the following correspondence for November 18th, 2024, having been read, be filed:

- Email from SARM listing MLDP modules taking place in the area
- Letter from Chaplin Grocery asking for tax abatement on the bar and restaurant
- Letter from the Town of Maple Creek advising of a governance seminar hosted by George Cuff
- Minutes from the Palliser Regional Park meeting on September 12, 2024
- Letter from Glenn Wheeler and Elizabeth Nickel requesting to purchase lot

Carried

TAX ABATEMENT:

167/24 SCHMITZ/CHAFE: That Council agree to enter into an agreement with the Chaplin Motel & Restaurant Ltd. in order to abate their taxes for one year.

Carried

YEARLY GRANT PAYMENTS:

168/24 SILVESTER/SCHMITZ: That Council agree to pay the yearly grant to the Chaplin & District Recreation Board in the amount of \$10,000, as well as the Sask Lotteries grant in the amount of \$3,655, for a total of \$13,655.

Carried

169/24 SCHMITZ/BLACZCZOK: That Council agree to pay the yearly grant to the Chaplin Fire Department in the amount of \$6,000.

Carried

SIGNING AUTHORITY:

170/24 BLACZCZOK/CHAFE: That Council Terry Gabel, Walter Chafe, and Nadine Blaczczok, in conjunction with Administrator Raegan Minifie, be given authority to sign all documents on behalf of the Village of Chaplin, and that Terry Gabel, Walter Chafe, and Nadine Blaczczok, in conjunction with Administrator Raegan Minifie, be authorized as signing authorities at Prairie Centre Credit Union and Conexus Credit Union, and that all other signing authorities be removed.

Carried

171/24 SILVESTER/SCHMITZ: That Terry Gabel be authorized to do third party approval on

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DECLARATION OF ELIGIBILITY:

172/24 SILVESTER/BLACZCZOK: That the Council of the Village of Chaplin confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorized the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

WEBSITE

173/24 SCHMITZ/BLACZCZOK: That Council agree to contract Sandra Crowther to maintain and update the website at a cost of \$50.00 per month.

Carried

Terry Gabel abstained from voting due to a conflict of interest.

DEPUTY MAYOR:

174/24 SILVESTER/BLACZCZOK: That Council agree to appoint Mike Schmitz as Deputy Mayor.

Carried

SALE OF LOT:

175/24 SCHMITZ/CHAFE: That Council agree to sell the lot at Lot 3, Block 17, Plan H3158 (619 6th Street) to Elizabeth Nickel and Glenn Wheeler for \$350.00.

Carried

COMMUNITY COMPLEX BOARD:

176/24 BLACZCZOK/CHAFE: That Council agree to dissolve the Community Complex Board and Council, together with the RM Rep will run the Community Complex Board in the interim.

Carried

COMMITTEE APPOINTMENTS:

177/24 BLACZCZOK/SCHMITZ: That Council appoint the following persons to the following committees:

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BYLAW:

178/24 SILVESTER/SCHMITZ: That Bylaw 2024-03, A Bylaw of the Village of Chaplin respecting buildings be given a first reading.

Carried

179/24 CHAFE/BLACZCZOK: That Bylaw 2024-03, A Bylaw of the Village of Chaplin respecting buildings be given a second reading.

Carried

180/24 SCHMITZ/SILVESTER: That Bylaw 2024-03, A Bylaw of the Village of Chaplin respecting buildings be given a third reading at this meeting.

Carried Unanimously

181/24 SILVESTER/BLACZCZOK: That Bylaw 2024-03, A Bylaw of the Village of Chaplin respecting buildings be given a third reading and adopted.

Carried

ADJOURNMENT:

182/24 BLACZCZOK/SILVESTER: That Council adjourn the regular meeting of November 18th, 2024 at 6:20 pm.

Carried



MAYOR
TERRY GABEL



ADMINISTRATOR
RAEGAN MINIFIE

**NEXT REGULAR COUNCIL MEETING TO
BE HELD ON DECEMBER 16TH, 2024
AT 5:00 P.M.**