

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE
VILLAGE OF CHAPLIN IN THE PROVINCE OF
SASKATCHEWAN HELD ON APRIL 22ND, 2024**

ATTEND: Mayor: Milt Hallborg
Councilors: Mike Schmitz, Terry Gabel, Brent Silvester, Alison Mandel
Administrator: Raegan Minifie

CALL TO ORDER:

A quorum being present Mayor Hallborg called the meeting to order at 4:30 p.m.

AGENDA:

39/24 MANDEL/SCHMITZ: That Council approve the agenda for April 22nd, 2024.

Carried

MINUTES:

40/24 GABEL/SCHMITZ: That the minutes of the regular meeting of council held March 18th, 2024, having been circulated, are approved.

Carried

FINANCIAL ACTIVITIES:

41/24 MANDEL/GABEL: That Council approves the Statement of Financial Activities for March 2024.

Carried

BANK RECONCILIATIONS:

42/24 GABEL/SCHMITZ: That Council approve the bank reconciliations for March 2024.

Carried

ACCOUNTS PAYABLE:

43/24 SILVESTER/MANDEL: That Council approve the list of Accounts Payable as of April 22nd, 2024.

Carried

FOREMAN’S REPORT:

44/24 GABEL/SCHMITZ: That Council approve the Foreman’s Report for March 2024.

Carried

WATER REPORTS:

45/24 MANDEL/GABEL: That Council accept the Water Reports for the month of March 2024.

Carried

ADMINISTRATOR’S REPORT:

46/24 SCHMITZ/GABEL: That Council accept the Administrator’s report dated April 22nd, 2024.

Carried

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CORRESPONDENCE:

47/24 GABEL/MANDEL: That the following correspondence for April 22nd, 2024, having been read, be filed:

- Letter from Ministry of Government Relations regarding education property tax mill rates
- New Auxiliary Services Policy
- Policing report from Ray Blais at the Swift Current RCMP detachment
- Chapin Library annual meeting minutes and financial statement
- Proposal from Associated Environmental for groundwater monitoring
- Letter from Phil Boivin regarding Chase property
- Draft financial statements from MNP
- Email from RM of Chaplin regarding big garbage bin

Carried

EDUCATION PROPERTY TAX MILL RATES:

48/24 MANDEL/SILVESTER: That Council acknowledge the Education Property Tax Mill Rates for 2024.

Carried

BUDGET:

49/24 GABEL/MANDEL: That Council approve the budget for 2024.

Carried

SALARY INCREASES:

50/24 GABEL/MANDEL: That Council approve a 3% raise for the CAO to \$59,867 per year, a 3% raise for the Foreman to \$61,009 per year, and a 5% for the Office Assistant to \$20.00 per hour.

Carried

GROUNDWATER MONITORING PROGRAM:

51/24 MANDEL/GABEL: That Council accept the proposal from Associated Environmental for the Landfill 2024 Groundwater Monitoring Program, at a cost of \$14,370.00.

Carried

DRAFT FINANCIAL STATEMENTS:

52/24 SILVESTER/GABEL: That Council approve the draft financial statements for December 31, 2023 from MNP.

Carried

NATURE CENTRE:

53/24 MANDEL/SCHMITZ: That Council agree to give the Nature Centre \$500.00 for their fundraiser.

Carried

BYLAW 2024-01:

54/24 SILVESTER/MANDEL: That Bylaw 2024-01, A Bylaw of the Village of Chaplin to Provide for Current Taxes, Arrears of Taxes, and Base Tax, and to Provide for Discounts and Penalties with respect to Current Taxes, Arrears of Taxes, and Base Tax be given a first reading.

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Carried

BYLAW 2024-01:

55/24 SCHMITZ/SILVESTER: That Bylaw 2024-01, A Bylaw of the Village of Chaplin to Provide for Current Taxes, Arrears of Taxes, and Base Tax, and to Provide for Discounts and Penalties with respect to Current Taxes, Arrears of Taxes, and Base Tax be given a second reading.

Carried

BYLAW 2024-01:

56 /24 GABEL/MANDEL: That Bylaw 2024-01, A Bylaw of the Village of Chaplin to Provide for Current Taxes, Arrears of Taxes, and Base Tax, and to Provide for Discounts and Penalties with respect to Current Taxes, Arrears of Taxes, and Base Tax be given a third reading at this meeting.

Carried Unanimously

BYLAW 2024-01:

57/24 SCHMITZ GABEL: That Bylaw 2024-01, A Bylaw of the Village of Chaplin to Provide for Current Taxes, Arrears of Taxes, and Base Tax, and to Provide for Discounts and Penalties with respect to Current Taxes, Arrears of Taxes, and Base Tax be given a third reading and adopted.

Carried

ADJOURNMENT:

58/24 MANDEL/SCHMITZ: That Council adjourn the regular meeting of April 22nd, 2024 at 5:39 pm.

Carried

**MAYOR
MILTON HALLBORG**

**ADMINISTRATOR
RAEGAN MINIFIE**

**NEXT REGULAR COUNCIL MEETING TO
BE HELD ON MAY 27TH, 2024
AT 4:30 P.M.**