

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE
VILLAGE OF CHAPLIN IN THE PROVINCE OF
SASKATCHEWAN HELD ON FEBRUARY 12TH, 2024**

ATTEND: Mayor: Milt Hallborg
Councilors: Mike Schmitz, Terry Gabel, Alison Mandel, Brent Silvester
Administrator: Raegan Minifie

CALL TO ORDER:

A quorum being present Mayor Hallborg called the meeting to order at 4:30 p.m.

AGENDA:

11/24 SCHMITZ/MANDEL: That Council approve the agenda for February 12th, 2024.

Carried

MINUTES:

12/24 SILVESTER/MANDEL: That the minutes of the regular meeting of council held January 15th, 2024, having been circulated, are approved.

Carried

FINANCIAL ACTIVITIES:

13/24 GABEL/SCHMITZ: That Council approves the Statement of Financial Activities for January 2024.

Carried

BANK RECONCILIATIONS:

14/24 MANDEL/GABEL: That Council approve the bank reconciliations for January 2024.

Carried

ACCOUNTS PAYABLE:

15/24 SCHMITZ/MANDEL: That Council approve the list of Accounts Payable as of February 12th, 2024.

Carried

FOREMAN’S REPORT:

16/24 GABEL/SILVESTER: That Council approve the Foreman’s Report for January 2024.

Carried

WATER REPORTS:

17/24 GABEL/SCHMITZ: That Council accept the Water Reports for the month of January 2024.

Carried

ADMINISTRATOR’S REPORT:

18/24 MANDEL/SCHMITZ: That Council accept the Administrator’s report dated February 12th, 2024.

Carried

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CORRESPONDENCE:

19/24 MANDEL/SCHMITZ: That the following correspondence for February 12th, 2024, having been read, be filed:

- Letter from Ivetta Susimaki regarding the purchase of a lot
- Tax enforcement list
- Email from SUMA regarding annual convention

Carried

DEFIBRILLATOR FOR COMMUNITY COMPLEX:

20/24 MANDEL/SILVESTER: That Council authorize the Administrator to purchase a defibrillator for the Chaplin Community Complex.

Carried

TAX ENFORCEMENT LIST:

21/24 GABEL/MANDEL: That Council acknowledge the tax enforcement list as presented.

Carried

BOARD OF REVISION:

22/24 GABEL/SCHMITZ: That Council appoint ADR Saskatchewan Centralized Board of Revision Inc. to act as the Board of Revision for the Village of Chaplin for 2024.

Carried

BOARD OF REVISION APPOINTMENT:

23/24 GABEL/MANDEL: That Council appoint a Board of Revision by the second meeting of each year.

Carried

ASSESSMENT FEE:

24/24 MANDEL/GABEL: That Council set the fees for appealing assessments at \$300.00.

Carried

SUMA ANNUAL CONVENTION:

25/24 MANDEL/SCHMITZ: That Council authorize Councilor Terry Gabel to attend the annual SUMA convention in Regina in April with all expenses paid according to policy.

Carried

ADJOURNMENT:

26/24 GABEL/MANDEL: That Council adjourn the regular meeting of February 12th, 2024 at 5:28 pm.

Carried

MAYOR
MILTON HALLBORG

ADMINISTRATOR
RAEGAN MINIFIE

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**NEXT REGULAR COUNCIL MEETING TO
BE HELD ON FEBRUARY 12TH, 2024
AT 4:30 P.M.**